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| **SIDLESHAM PARISH COUNCIL**  **Minutes of Parish Council Meeting**  **Held on Wednesday 11th June 2025**  **The Parish Rooms, Church Farm Lane** | |
| **Present:** Cllr M Mellodey (Chairman), Cllrs C Hall, D Guest, M Monnington, T Parsons, T Tull, N Wade, Mr R Ryder (Chairman to SCA), Mr N Robson (Treasurer to SCA) & the Clerk. Cllr P Montyn (WSCC) & Cllr D Johnson (CDC) plus 2 parishioners & 2 members of the Public.  The Chairman confirmed that the meeting was being recorded and filmed by one member of the public. | |
| **1.** | **Welcome & Apologies for Absence** – Cllrs A Harland & L Ramm. | |
| **2.** | **Declaration by Councillors of Personal Interests of Items on this Agenda** - None | |
| **3.** | **Questions from the Public.** (Exempt Subjects on the Agenda). None | |
| **4.** | **Minutes of Last Council Meeting.** | |
|  | Cllr T Parsons proposed, and Cllr C Hall seconded, that the Minutes of the meeting held on the 14th May 2025 be approved and signed. All agreed. | |
| **5.** | **Matters arising from the above minutes not dealt with in separate items below** - None | |
| **6.** | **WSCC Councillor Update:** | |
| **6.1** | Cllr Montyn reported he had emailed the Clerk today with a Member Briefing on Devolution update, which he expanded on further with timelines. Cllr Montyn requested it be circulated to all councillors.  The Chairman confirmed the TRO was now open for public consultation and the PC will be sending in their approval of the Scheme. | |
| **6.2** | Traffic/Road Issues. The Chairman invited the parishioner to speak regarding this matter. The lady gave a list of issues, which we kindly passed to the Cllr Parsons for the Clerk, and it was after lengthy discussions agreed to hold a sub-meeting to discuss them and how best to move forward. Cllr Montyn requested that he be kept informed and he will assist where he can. Cllr Montyn then gave his apologies and left the meeting along with the parishioners. Cllr Johson suggested that the Parish look the Active Travel Fund from the Government which is about promoting active travel. | |
| **7.** | **CDC Councillor Update:** | |
| **7.1** | Cllr Johnson reported that she had nothing to add regarding Devolution, although they are still waiting to hear the results of whether Crawley will be joining Surrey.  Cllr Johnson reported that the results of the consultation for changes to the planning formats/numbers have now been received. Despite vigorous arguments against the changes, the number of officers will be reduced to 11 and there will be no automatic referral on planning applications, although they are hoping that the red card system will stay in place. It will be up to the Parishes to contact their ward councillor if they wish to flag up a planning issue.  Cllr Johnson also reported she has had representations for the lack of benches or shelters for bus stops. WSCC are responsible but are in consultation with Stagecoach who have produced a wish list. They are looking at route 51 and the Chairman commented there are a few bus stops with safety issues and Cllr Johnson asked for the details to be passed to her, and she will forward to WSCC. Cllr Wade confirmed will forward the necessary information.  Cllr Johnson reported that the Local Plan is still on schedule for approval mid-summer despite Mid Sussex and Horsham being rejected. Cllr Johnson reiterated confirmation of no build on the Manhood.  Mr Robson asked Cllr Johson if she knew anything further regarding the rates and she confirmed there is a Grants & Concessions Panel meeting on the 28th June. Cllr Johnson confirmed she would check to see they are on the list and report back any result. | |
| **8.** | **Sidlesham Memorial Recreation Ground.** | |
| **8.1** | Accounts Report. Mr Robson went through his report and confirmed the accounts were presently with the auditors. | |
| **8.2** | Infinity Agreement/Licence – Mr Ryder reported they were waiting to hear back from Infinity as to a meeting date either on the 16 or 18 June and invited the Chairman to attend. | |
| **8.3** | MOU Agreement – Mr Ryder confirmed that they had a group working on it and Cllrs Wade and Parsons agreed to act on behalf of the PC. It was agreed a meeting should be arranged as soon as possible in order to report back at the July meeting. | |
| **8.4** | New Roof – After discussion, it was agreed that quotes would be sought and grants applied for. Cllr Johnson confirmed she will assist where she can. | |
| **8.5** | Ferry Farm Consultation – Nothing to report. | |
| **9.** | **Sidlesham Memorial Recreation Playground** | |
| **9.1** | **Tunnel –** The Chairman reported that Mr Devonshire from SCA was tackling the problem and hopefully the issue of weeds and stinging nettles will be resolved shortly. | |
| **10.** | **APM Meeting**  The Chairman reported he thought the meeting had been very successful, which Cllr Johnson concurred, and we are processing the feedback. Cllr Hall raised the issue of moving the PC meetings to the SMRG and it was agreed to defer this matter to next month.  The Clerk discussed the purchase of a defibrillator, to place in our telephone box, but before proceeding she was asked to check the price included everything. Cllr Parsons suggested we carried out some fund raising for this at the SMRG. The Clerk was asked who serviced/checked our present defibrillators and the Clerk confirmed she checked them and reported back to the Circuit. Cllr Johnson suggested contacting First Responders who deal with their servicing to support us. | |
| **11.** | **Correspondence Received**  It was agreed by all to ratify the Cyber Insurance extra cost. | |
| **12.** | **Ratification of Standing Orders**  The Chairman confirmed circulation and it was agreed by all to ratify the Standing Orders. | |
|  | Discussion as to all councillors having a .gov.uk email address was addressed and the Clerk was asked to seek quotes for its implementation in line with new legislation. | |
| **13.** | **Matters of Urgent Public Importance –** None | |
| **14.** | **Schedule of Account for Receipts/Payments**  Balance as per Bank Statement on the 30th June 2025 £33,133.50. All accounts £72,760.61. | |
| **14.1** | **Schedule of Accounts for Receipts**   |  |  |  |  | | --- | --- | --- | --- | | Ref | Who | What | Amount  £ | | 14.1.1 | Dor to Dor | Refund for Non-Delivery of Leaflets. | 57.60 | | **Total** |  |  | **57.60** | | |
| **14.2** | **Schedule of Account for Payment**   |  |  |  |  | | --- | --- | --- | --- | | Ref | Who | What | Amount  £ | | 14.2.1 | Mulberry Local Authority Services | Internal Auditor | 217.56 | | 14.2.2 | Unity Bank | Bank Charges for April | 7.50 | | 14.2.3 | Harvey Collins | Grass Cutting – Village/March | 249.60 | | 14.2.4 | Harvey Collins | Grass Cutting – Village/April | 142.80 | | 14.2.5 | M H Kennedy & Son Ltd | Grass Cutting – Paddock Straight/April | 340.80 | | 14.2.6 | Stephen Bacon Tree Services Ltd | Removal of 2 c broken limbs at Willow Glen Pond on behalf of MWHG. | 360.00 | | 14.2.7 | Ms A Colban | Salary May 2025 | 1,530.42 | | 14.2.8 | Ms A Colban | Expenses 13 April to 14 May | 114.86 | | 14.2.9 | HMRC | Tax/NI | 502.52 | | 14.2.10 | Parish Online | Yearly Subscription | 60.00 | | 14.2.11 | CDC | SMRG – Emptying of Bins | 61.30 | | 14.2.12 | Clear Councils | Insurance Renewal | 1,121.80 | | 14.2.13 | Associate Roadways Ltd | Resurfacing of SMRG Car Park + Repairs | 1,700.00 | | 14.2.14 | Scanstation | 2 x Black Ink Cartridges | 26.00 | | 14.2.15 | The Sussex Heart Charity | Donation towards their Training Sessions | 50.00 | | 14.2.16 | Clear Councils | Cyber Insurance | 410.25 | |  | **Total** |  | **6,870.41** | | |
|  | Cllr T Tull proposed, and Cllr N Wade seconded the summary of income and expenditure at 14.1.1 to 14.2.16 be accepted. All agreed. | |
| **19.** | **Requests for Future Agenda Items:** - to be emailed to the Clerk. | |
| **20.** | **Date of Next Meeting**: 9th July 2024 at 7.30pm in the Parish Rooms | |

Meeting ended 18.30 pm

Alison Colban, Parish Clerk, Sidlesham Parish Council