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| **Sidlesham Parish Council Meeting to be held on**  **Wednesday 14th May 2025 7.30 pm**  **The Parish Rooms, Church Farm Lane**  **All members of the Council and the public are informed that this meeting will be recorded.**  **AGENDA** | |
|  | **Election of Chairman** | |
|  | **Election of Vice Chairman** | |
|  | **Welcome and Apologies for Absence** – Cllrs Guest, Tull & Wade | |
|  | **Declaration by Councillors of Personal Interests in Items on this Agenda.** | |
|  | **Questions from the Public.** (Exempt subjects on the Agenda). | |
|  | **Election of Members, Representatives and other Appointments.** | |
| **6.1** | **Election of Planning Work Group** | |
| **6.2** | **Election of Finance Working Group.** | |
| **6.3** | **Parish Council Accounts Monitor.** | |
| **6.4** | **Signatories for Bank Mandate.** | |
| **6.5** | **Assets and Amenities Working Group.** | |
| **6.6** | **Neighbourhood Plan Working Group.** | |
| **6.7** | **Pagham Harbour Local Nature Reserve Community Meeting.** | |
| **6.8** | **Membership of WSALC/NALC** | |
| **6.9** | **Chichester District Association of Local Councils (CDALC)/Peninsula Community Forum.** | |
| **6.10** | **Flood and Land Drainage Group** | |
| **6.11** | **MPP/SWISH/GLAM** | |
| **7.** | **Minutes of Last Council Meeting.** 9th April 2025 | |
| **8.** | **Matters arising from the above minutes not dealt with in separate items below - None** | |
| **9.** | **WSCC Councillor Update.** (Cllr P Montyn) | |
| **9.1** | TRO – Parish Clerk Update | |
| **10.** | **CDC Councillor Update.** (Cllrs D Johnson/V Weller) | |
| **11.** | **Sidlesham Memorial Recreation Ground.** | |
| **11.1** | Business Report – Mr Robson/Mr Ryder. | |
| **11.2** | Ferry Farm Consultation Meeting - Update | |
| **11.3** | Floodlights – Ratify Payment | |
| **11.4** | Signage/CCTV – Proposed new signage. | |
| **11.5** | Car Park – Football Parking/Invoice | |
| **12.** | **Playground** – New Sign Proposed re Supervision of Children | |
| **13.** | **APM Meeting** – Update. | |
| **14.** | **Bus Shelters** – Discussion re two further quotes for Lockgate Road Bus Shelter & opposite the Manhood. | |
| **15.** | **Gypsy & Traveller Sites** – Notes from Meeting 29.4.2025. | |
| **16.** | **Correspondence Received** | |
| **16.1** | Renewal of Insurance – new providers and agreement of renewal fee. | |
| **17.** | **Matters of Urgent Public Importance.**  Items raised will stand deferred until the next meeting. | |
| **18.** | **Schedule of Receipts/Payments** – Balance as per Bank Statement on the 30th April 2025 £45,908.40. All Accounts £89,333.51. | |
| **18.1** | Ratification of Section 1 of the AGAR. | |
| **18.2** | Ratification of Section 2 of the AGAR. | |
| **18.3** | Correction of Previous Minutes from 31st April 2024 to be ratified:   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Minute Ref:** | **Minutes Date** | **Who** | **Error Figure** | **Correct Figure** | | 583/21.2.2 | 8.5.2024 | Cllr M Mellodey | £19.94 | £17.94 | | 583/21.2.7 | 8.5.2024 | Dor to Dor | £267.00 | £276.00 | | 587/20.2.12 | 12.6.2024 | Clear Insurance Management Ltd | £3000.00 | £1,109.16 | | 601/19.2.1 | 9.10.204 | M H Kennedy & Son Ltd | £340.80 | £170.40 | | 609/15.2.1 | 15.1.2025 | Harvey Collins | £10.40 | £140.40 | | 617/15.1.2 | 12.3.2025 | Ferry Farm Grant | £4,471.97 | £4,452.00 | | |
|  | **Schedule of Account for Receipts** | |
| **18.4** | |  |  |  |  | | --- | --- | --- | --- | | **Ref** | **Who** | **What** | **Amount £** | | 18.1.1 | CDC | Precept | 26,436.00 | | 18.1.2 | HMRC | VAT Payment | 7,139.59 | | **Total** |  |  | **33,575.59** | | |
| **18.5** | **Schedule of Account for Payment:**   |  |  |  |  | | --- | --- | --- | --- | | Ref | Who | What | Amount  £ | | 18.2.1 | Unity Trust Bank | Bank Charges March | 8.70 | | 18.2.2 | HMRC | Tax/NI | 202.07 | | 18.2.3 | WSALC Ltd | Including NALC Subscriptions | 472.72 | | 18.2.4 | Aragorn Hosting Ltd | Website 12 Months Hosting + SSL on Dedicated Server | 180.00 | | 18.2.5 | Associated Roadways Ltd | SMRG Repairs to Car Park | 800.00 | | 18.2.7 | Dor-to-Dor | APM Leaflets | 366.00 | | 18.2.8 | Ms A Colban | Salary April 2025 | 1,198.33 | | 18.2.9 | Ms A Colban | Expenses 13.3 to 9.4.2025 | 44.72 | | 18.2.10 | HMRC | NI | 72.26 | | 18.2.11 | RKEC Ltd | SMRG Floodlights | 8,250.00 | | 18.2.12 | CDC | SMRG – Emptying of Bins | 61.30 | | 18.2.13 | Trojan Timber Products | Repairs to Bus Shelter, South side Selsey Road near Lockgate Road | 202.46 | | 18.2.14 | Ginger Sings & Graphics | SMRG – Playground Outdoor Gym Sign Refurbishment | 121.14 | | 18.2.15 | Ginger Signs & Graphics | SMRG – New Changing Room Sign | 96.45 | | 18.2.16 | Steve Tilbury Consultants | Preparation of Planning Representation in respect of Planning Application 25/00814/FUL | 1,125.00 | | 18.2.17 | CDC | Contribution for MMP Project Officer | 250.00 | | 18.2.18 | Scanstation | Black Ink Cartridge | 13.00 | | 18.2.19 | M French | Body Cam | 49.99 | |  | **Total** |  | **13,514.14** | | |
| **19.** | **Requests for Future Agenda Items.** | |
| **20.** | **Date of Next Meeting** – 11th June 2025 at 7.30 pm | |

Alison Colban, Parish Clerk, Sidlesham Parish Council

Dated: 8th May 2025