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| **SIDLESHAM PARISH COUNCIL**  **Minutes of Parish Council Meeting**  **Held on Wednesday 9th Apri 2025 @ 7.30 pm**  **The Parish Rooms, Church Farm Lane** | | | | |
| **Present:** Cllr M Mellodey (Chairman), N Wade (Vice Chairman), Cllrs A Harland, D Guest, M Monnington, T Parsons, T Tull, Cllr P Montyn (WSCC), Mr R Ryder (Chairman to SCA), Mr N Robson (Treasurer to SCA) & the Clerk. | | | | |
| **1.** | **Welcome & Apologies for Absence** – Cllr C Hall & Cllr D Johnson (CDC) | | | | |
| **2.** | **Declaration by Councillors of Personal Interests of Items on this Agenda** - None | | | | |
| **3.** | **Questions from the Public.** (Except Subjects on the Agenda) - None | | | | |
| **4.** | **Minutes of the last Council Meeting.** | | | | |
| **4.1** | Cllr N Wade proposed, and Cllr T Tull seconded, that the Minutes of the meeting held on the 12th March be approved and signed. All agreed. | | | | |
| **5.** | **Matters arising from the above minutes not dealt with in separate items below** - None | | | | |
| **6.** | **WSCC Councillor Update:** | | | | |
| **6.1** | Cllr Montyn stated there was no new news apart from the Police have now approved our TRO, gave his apologies and left the meeting. | | | | |
| **7.** | **CDC Councillor Update:** | | | | |
| **8.1** | The Local Plan modifications have been accepted by Full Council and there will be a six-week consultation with anticipated adoption during the summer. Cllr Johnson advised in her message that the Manhood will be unaffected. | | | | |
| **8.** | **Sidlesham Memorial Recreation Ground.** | | | | |
| **8.1** | **Business Plan/Strategic Plan** – Mr Robson confirmed he had submitted the application for a full rates rebate and emailed Cllr Johnson for confirmation when it will be discussed.  Mr Robson reported through his networking group; other parishes are increasing their hiring of their facilities by around 3%. However, what was interesting was no mention had been made of rates.  Mr Robson proceeded to go through the accounts and confirmed the SCA are now able to set a budget for the next financial year, based on the last two years figures. | | | | |
| **8.2** | **Ferry Farm Consultation Meeting.** Mr Robson confirmed he had been in contact with Ferry Farm, but they require further information. Cllr Wade reiterated that this consultation has nothing to do with a grant from Ferry Farm but the offer from them to arrange a free consultation with an expert to assess the current position and how to move forward regarding the heating issues. Mr Robson confirmed it was in hand. | | | | |
| **8.3** | **Infinity Agreement/Licence** – After discussion, it was agreed this Agreement/Licence should be a joint venture between the Parish Council, Infinity and the SCA. It was agreed to seek clarification from Infinity as to their needs and the Chairman confirmed he will contact Infinity FC. Cllr Parsons offered to seek clarification regarding the legal aspects, and it was agreed for her to do so. Cllr Parsons then gave her apologies and left the meeting. | | | | |
| **8.4** | **MOU** – After discussion it was agreed to move this item to the June Agenda to nominate Councillors to start discussions on the new Agreement, which is due for renewal in November this year. | | | | |
| **8.5** | **Floodlights** – The Chairman reported that one of the floodlights was broken and after discussion with our Contractors they are hoping to have this repaired and complete the refurbishment of the other lights by the end of this week or at the latest Monday. | | | | |
| **8.4** | **Flagpole** – Cllr Wade confirmed that the hole for the flagpole was dug and that its completion will take place next week. Mr Robson confirmed they were in receipt of the flag. | | | | |
| **9.** | **Sidlesham Memorial Recreation Playground** | | | | |
| **9.1** | **Sand –** Cllr Ramm confirmed the sand was now in situ after its delivery by Jewsons. | | | | |
| **10.** | **APM Meeting –** After discussion it was agreed to instruct Dor-to-Dor to carry out the printing and delivery of the APM Flyer. Further discussion ensued as to the Flyer and its format was agreed by all. The Clerk will make the changes and contact Dor-to-Dor with the details. Presentations will be made from Dr L Bromley re the Pollinator Project in Sidlesham, Mr R Ryder, Chairman of the SCA and Mr Bill Martin regarding the Selsey Tramway. | | | | |
| **11.** | **Ratification of Updated Financial Regulations & Code of Conduct.** Cllr Ramm proposed and Cllr Tull that the Financial Regulations and Code of Conduct be ratified and all agreed. | | | | |
| **12.** | **Correspondence Received** - None | | | | |
| **13.** | **Matters of Urgent Public Importance –** None | | | | |
| **14.** | **Schedule of Receipts/Payments**  Balance of Unity Current Account as of the 31st March 2025 £15,677.61. Total of all accounts is £59,102.72.  **End of Year Report** – the Clerk confirmed circulation of the financial reports with explanations and reported that we were just under budget for the 24/25 financial year. The Clerk confirmed the accounts were ready for auditing and will pass the documentation to Cllr Harland next week. The Clerk also reported the external Auditor will be with her on the 1st May.  Cllr Harland proposed, and Cllr Wade seconded that the summary of income and expenditure at 14.1.1 to 14.2.11 be accepted. All agreed. | | | | |
| **14.1** | **Schedule of Account for Receipts Including Monies refunded from SCA\*** - | | | | |
|  | |  |  |  |  | | --- | --- | --- | --- | | **Ref** | **Who** | **What** | **Amount**  **£** | | 14.1.1 | Unity Trust Bank | SMRG Maintenance Fund Bank Interest | 124.76 | | 14.1.2 | Unity Trust Bank | Playground Fund Bank Interest | 33.04 | | 14.1.3 | Unity Trust Bank | Reserve Account Bank Interest | 79.41 | | 14.1.4 | Unity Trust Bank | Mowing Equipment Fund Bank Interest | 28.57 | | **Total** |  |  | **265.78** | | | | | |
| **14.2** | **Schedule of Account for Payment** | | | | |
| Ref | | Who | What | Amount  £ | | |
| 14.2.1 | | WSALC Ltd | Planning Training 0 Cllrs T Parsons & N Wade | 192.00 | | |
| 14.2.2 | | Kings of Arbortec | SMRG Trees | 800.00 | | |
| 14.2.3 | | HMRC | Tax/NI | 184.77 | | |
| 14.2.4 | | Ms A Colban | Salary (March) | 1,289.18 | | |
| 14.2.5 | | Ms A Colban | Expenses – February to March | 29.80 | | |
| 14.2.6 | | Stark Building Materials UK Ltd | Sand for the Playground from Jewsons | 518.70 | | |
| 14.2.7 | | Ms A Colban | Flags & Flagpoles – SMRG | 298.00 | | |
| 14.2.8 | | Sidlesham Parochial Church Council | Hire of Parish Rooms – January to March | 58.13 | | |
| 14.2.9 | | CDC | SMRG – Emptying of Bins | 58.50 | | |
| 14.2.10 | | CDC | Service Agreement for Bins in Arrears | 777.50 | | |
| 14.2.11 | | Scanstation | 2 x Black Ink Cartridges | 26.00 | | |
|  | | **Total** |  | 4,232.58 | | |
| **15.** | **Requests for Future Agenda Items** – None  The Clerk confirmed she will be on holiday from the 21st to 25 April 2025. | | | | |
| **16.** | **Date of Next Meeting**: 14th May at 7.30pm. | | | | |

Meeting ended 20.50 pm

Alison Colban, Parish Clerk, Sidlesham Parish Council