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| **SIDLESHAM PARISH COUNCIL****Minutes of Parish Council Meeting****Held on Wednesday 15th January 2025 @ 8.00 pm****The Parish Rooms, Church Farm Lane** |
| **Present:** Cllr M Mellodey (Chairman), N Wade (Vice Chairman), Cllrs A Harland, D Guest, C Hall, M Monnington, T Parsons, T Tull, Cllr D Johnson (CDC), Mr N Robson (Treasurer to SCA), the Clerk.  |
| **1.** | **Welcome & Apologies for Absence** – Cllr P Montyn (WSCC), Cllr V Weller (CDC) & Cllr L Ramm. |
| **2.** | **Declaration by Councillors of Personal Interests of Items on this Agenda** - None |
| **3.** | **Questions from the Public.** (Except Subjects on the Agenda) - None |
| **4.** | **Minutes of the last Council Meeting.**  |
| **4.1** | Cllr A Harland proposed, and Cllr T Tull seconded, that the Minutes of the meeting held on the 13th November 2024 be approved and signed. All agreed. |
| **5.** | **Matters arising from the above minutes not dealt with in separate items below** - None |
| **6.** | **WSCC Councillor Update:** (Cllr P Montyn) |
| **6.1** | **TRO** – The Clerk reported we are still waiting to hear from Olly King (WSCC Highways). |
| **6.2** | **Anchor Bend Query** – The Clerk reported on behalf of Cllr Montyn that he suggested either Mr Hart or the Parish Council apply for a TRO. The Chairman explained that we did not receive the complaint from Mr Hart, but notification via Cllr Montyn. Cllr Johnson suggested a Community Order would probably be more beneficial. However, it was felt that further investigation was required, and the Clerk was asked to act on this. |
| **7.** | **CDC Councillor Update:**  |
| **7.1** | **Local Plan** – Cllr Johnson reported that there is no further news at this stage, and they were still waiting to hear from the Inspector. |
| **7.2** | **Devolution/Mega Councils** – A confidential conversation was carried out regarding the Governments reconstruction plans for Councils. More information will be published officially towards the end of January or as it becomes available. Cllr Johnson explained the shortage of time to deal with this had been incredibly short and it was agreed by WSCC that it would be more beneficial to be included from the start, rather than have something imposed from Government. The Chairman reported this matter had been discussed at the CDALC meeting of which the Minutes will be circulated as appropriate. Concerns were raised especially as there is no information presently to say how this will work. Further lengthy discussion ensued but at this stage all that can be done is wait and watch. Although Cllr Wade suggested on reports that he had read as to possible scenarios, the PC should be proactive in discussing this matter with other parishes and their thoughts on joining forces.  |
| **7.3** | **Melita** – Discussed in the Planning Meeting. |
| **8.** | **Sidlesham Memorial Recreation Ground.** |
| **8.1** | **Business Update (P & L + Activities Forecast)** - Mr Robson went through his report stating one of the biggest expenses was electricity and the maintenance of the building, both of which are unlikely to change in the future unless work is carried out to improve for example insulation. Mr Robson brought to our attention the news from CDC regarding the rates reduction relief from 75% to 40% which is a worrying factor as it will impact on SCA’s ability to manage and run the Memorial Hall. It was agreed to contact other parishes for information relating to this. Mr Robson spoke about the Suez Community Fund who are offering grants for capital expenditure and after discussion it was agreed for Mr Robson to pursue this. Mr Robson also informed us that they had been advised that if they were to apply for a Ferry Farm Grant for the Floodlights, they would be unlikely to be successful. After discussion with Cllr Wade, it was agreed for the SCA to apply to Ferry Farm to facilitate improving the heating situation and the PC would apply for funding for the Floodlights.  |
| **8.2** | **Trees** – the Clerk reported quotations had been circulated and just needed a decision as to who to choose. Discussion ensued, leaving it with Cllr Monnington to speak to the Church about the contractor they had employed regarding tree work and report back to the Clerk. The Clerk will then circulate those views to the Councillors via email and ask them to respond back with which contractor they preferred. The Clerk will then notify the contractor for the work to be carried out as soon as possible.  |
| **8.3** | **Fallen Tree** – the Chairman stated this matter would be discussed at the SCA meeting tomorrow and will report back. |
| **8.4** | **Car Parking on the Grass Verge** – Cllr Wade reported evidence of one individual who repeatedly parks in this area and despite letters others are too. It was put forward to use some form of bollard or post in the grass area, but this will hamper grass cutting. It was suggested wooden sleepers painted white be aligned along the entrance to prevent parking. The Chairman will discuss this at SCA’s meeting tomorrow.  |
| **8.5** | **Floodlights** – The Chairman reported the potential repairs will take place tomorrow when we will have confirmation of whether a freak of nature or bad construction is the reason for the problem to the floodlight, previously changed to LED lights by RKEC last year. The Chairman warned it will be costly. Discussion ensued as to making a claim on our insurers, but at this stage it was agreed not to contact them. |
| **9.** | **Sidlesham Memorial Recreation Playground**  |
| **9.1** | **Maintenance/Agreement** – Cllr Wade reported we now have a parishioner who has kindly offered to carry out the weekly check list and as well as any minor repairs. The Chairman confirmed he refuses to be paid, but we have agreed to pay for his insurance cover. Cllr Wade asked the clerk to contact Mr Turner to place out of action two of the swing seats until replacements have been purchased and fitted. The Chairman confirmed happy with the proposed Agreement which was agreed by all.  |
| **10.** | **NPPF/Neighbourhood Plan** Cllr Wade confirmed the NP Survey was completed and ready for distribution. The form has also been set up on the website and is live. Once these have been returned and the information collated, the NP will be formalised in readiness to circulate to the Councillors. The Clerk asked all Councillors to assist with delivery of the Surveys which she had arranged in street order for them to choose locations at the end of the meeting. There are two roads missing, Selsey Road, Sidlesham Common and Street End Road, which the Clerk has requested further copies to cover these.  |
| **11.** | **Forum of Local Businesses** Cllr Monnington stated nothing to report presently.  |
| **12.** | **Ratification of Co-Option Policy & Home Alone Working Policy**The Chairman proposed that these Policies be ratified, and all agreed. |
| **13.** | **Correspondence Received** |
| **13.1** | **Flood Group** – Cllr Monnington reported that parishioners need to be made more aware of their riparian responsibilities and it was agreed for Mr Bedford to be invited to a meeting to give a report on SWISH. Having read the report, Cllr Monnington reported it gives a clear picture of the problems and proposals for addressing these. As aside, it was asked that the Clerk contact the Editors of the village magazines for STAG details to be removed from them and that there was sufficient input from Councillors for it not to be resurrected. |
| **14.** | **Matters of Urgent Public Importance –** None |
| **15.** | **Schedule of Receipts/Payments** Cllr Harland proposed, and Cllr wade seconded the summary of income and expenditure at 15.1.1 to 15.2.21 be accepted. All agreed. Balance of Unity Accounts as of the 31st December 2024 was £64.430.69 including reserve accounts. The quarterly accounts were accepted and the explanation given by the Clerk for the budget was accepted. |
| **15.1** | **Schedule of Account for Receipts Including Monies refunded from SCA\*** -  |
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| **Ref** | **Who** | **What**  | **Amount****£** |
| 15.1.1 | SCA | Refund of cost for replacement keys. | 48.33 |
| 15.1.2 | Unity Trust Bank | Interest for Playground Account | 22.42 |
| 15.1.3 | Unity Trust Bank | Interest for Reserve Account | 83.91 |
| 15.1.4 | Unity Trust Bank | Interest for Mowing Equipment Fund | 27.70 |
| 15.1.5 | Unity Trust Bank | Interest for SMRG Maintenance Fund | 123.85 |
| **Total** |  |  | **306.21** |

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| **15.2** | **Schedule of Account for Payment** |
| Ref | Who | What  | Amount£ |
| 15.2.1 | Havey Collins | Village Grass Cutting – October | 10.40 |
| 15.2.2 | M H Kennedy & Son Ltd | Grass Cutting Paddock Straight – October | 170.40 |
| 15.2.3 | The Play Inspection Co Ltd | Annual SMRG Playground Inspection | 235.20 |
| 15.2.4 | CDC | SMRG Litter Bins | 55.70 |
| 15.2.5 | Cllr M Mellodey | SMRG Pitch & Grounds – Topsoil | 15.00 |
| 15.2.6 | The Royal British Legion | Remembrance Wreath Donation | 60.00 |
| 15.2.7 | HMRC | Clerk’s Tax/NI – November | 148.71 |
| 15.2.8 | Ms A Colban | Clerk’s Salary – November | 1417.96 |
| 15.2.9 | Ms A Colban | Clerk’s Expenses 10.10 to 13.11.24 | 119.83 |
| 15.2.10 | Scanstation | 2 x Black Ink Cartridges | 39.00 |
| 15.2.11 | SCA | Quarterly Invoice for Grass Cutting – October to December | 475.00 |
| 15.2.12 | Sidlesham Parochial Church Council | Donation towards the upkeep of the Churchyard. | 500.00 |
| 15.2.13 | Rdemptive Media | Website Providers for old domain for 24/25 | 30.00 |
| 15.2.14 | M H Kennedy & Son Ltd | Grass Cutting Paddock Straight – November | 170.40 |
| 15.2.15 | Ms A Colban | Clerk’s Salary – December | 1142.30 |
| 15.2.16 | Ms A Colban | Clerk’s Expenses 14.11 to 11.12.24 | 23.05 |
| 15.2.17 | HMRC | Tax & NI – December | 376.61 |
| 15.2.18 | Cllr M Mellodey | SMRG Keys | 58.00 |
| 15.2.19 | Sidlesham Parochial Church Council | Quarterly bill for Hire of Parish Rooms | 48.75 |
| 15.2.20 | Unity Bank | Bank Charges | 7.35 |
| 15.2.21 | Access by Design | Training & Placing NP Survey on the Website | 96.00 |
|  | **Total** |  | **3,643.16** |
| **18.** | **Requests for Future Agenda Items** - None |
| **21.** | **Date of Next Meeting**: 12th February at 7.30pm.  |

Meeting ended 21.06 pm

Alison Colban, Parish Clerk, Sidlesham Parish Council