|  |  |
| --- | --- |
| **SIDLESHAM PARISH COUNCIL**  **Draft Minutes of Parish Council Meeting**  **Held on Wednesday 18 January 2023**  **The Parish Rooms, Church Farm Lane at 7.30pm** | |
| **Present:** Cllr M Mellodey (Chairman), Cllrs A Harland, C Field, R Ryder, M Monnington, L Ramm, T Tull C Hall, N Wade P Montyn (WSCC), C Purnell (CDC), the Clerk and Mr N Robson (Acting Chair for SCA) | |
|  | **Welcome and Apologies for Absence.** |
|  | Apologies received from Cllr D Johnson. The Chairman welcomed Cllr Hall back. |
|  | **Declaration by Councillors of Personal Interests of Items on this Agenda.** |
|  | None |
|  | **Questions from the Public.** (Exempt Subjects on the Agenda). None |
|  | **Minutes of Last Council Meeting.** |
|  | Cllr Monnington proposed, and Cllr Wade seconded, that the Minutes of the meeting held on the 21st December 2022 be approved and signed. All agreed. |
|  | **Matters arising from the above Minutes not dealt with in separate items below.** |
| **5.1** | Cllr Purnell queried proposed actions from her and Cllr Mellodey confirmed it was regarding importance of emails from CDC. Cllr Purnell stated it was our responsibility to discern which are pertinent or not. |
| **5.2** | Ratification of revised budget/precept – Proposer Cllr Field, Seconded by Cllr Wade. All agreed. |
| **6.** | **WSCC Councillor Update:** Cllr Montyn asked the current position on the Road Safety Plan in line with the new legislation which he had forwarded. Cllr Montyn stated that the school had forwarded their Road Safety Plan which is mostly favourable but to be confirmed. Cllr Wade confirmed the Parish Council’s Plan is moving forward and hoping to incorporate some of the new legislation. Cllr Montyn advised looking at the policy to see what applies and what does not, but before using it ensure is it viable. Discussion ensued to which roads maybe suitable, and Cllr Montyn reminded that it does not apply to quiet roads. Agreed to put on the March Agenda for further discussion.  Cllr Montyn mentioned about the Council Tax, which he said due to new legislation they can request a larger increase which is likely to be 4.99% but this is yet to be confirmed. |
| **7.** | **CDC Councillor Update:** Cllr Purnell stated that the new Local Plan is due to go before Cabinet and then the full Council for ratification (Red 19). The key thing is there are no allocations made for the Manhood Peninsular except the new housing agreed at Mundam. Everyone will be offered a chance to respond once Red 19 and comments will go to the Inspector. Cllr Purnell believes consultation starts 7/2/23 and ends in March (six weeks) and does not preclude building applications being applied for now. Cllr Purnell also gave her apologies for not being able to attend the last meeting. |
| **8.** | **Sidlesham Memorial Recreation Ground** |
| **8.1** | **General Update** – The Chairman confirmed the MOU had been accepted by CDC and the Rates Department and stated that this project concerns us all and it is essential to make it work. |
| **8.2** | **Agreed transfer of costs from SCA to SPC** – The Chairman confirmed a meeting took place between the SCA and SPC where costs were agreed, and an invoice has been raised. Cllr Wade raised the question of VAT and Mr Robson confirmed that the SCA are waiving this. |
| **8.3** | **Rates Update** – The Chairman confirmed CDC had given a 90% rebate on the current rate. The remaining 10% is a discretionary rate which SCA are applying for. The key point for the SPC is that CDC/Rate Department accept the previous MOU’s as being in existence to reduce the current rate bill. To hopefully reduce it further and for the future, we need to confirm the usage of the area is in keeping with the Covenant party to the Conveyance of 1956. |
| **8.4** | **Capital Expenditure** – Mr Robson set out the historic situation and sought approval for the repairs to the flooring. Discussion ensued whereby it was agreed that certain repairs need to be carried out as soon as possible to enable the Hall to be used. Mr Robson confirmed he would forward to the SPC a monthly breakdown of the schedule of expenditure, proposed costs and quotations as required. After further discussion it was agreed for quotes to be emailed round to the Councillors for approval to enable the work to be carried out and ratified in the Minutes, whereupon Mr Robson would give an up date of expenditure so far and proposed next list of items for refurbishment at the next Parish Council Meeting.  Cllr Wade asked Mr Robson about the roof. Mr Robson confirmed no work would be carried out inside the Hall until the roof is fully repaired. Cllr Ryder confirmed the original firm were being recalled completing the repairs, but the leakage occurs on the boundary of the new and old repair, for which quotes being sought. Cllr Ryder confirmed will send out the Procurement Schedule from Mr Robson for approval from SPC for the flooring.  The Chairman confirmed that SPC will not underwrite any losses of the SCA but need to keep conversation between the parties going to make it work as this is a great opportunity. |
| **9.** | **Neighbourhood Plan** – Cllr Ryder confirmed the Plan moving forward and is not really affected by the Local Plan although will need conformity with it. Confirmed a meeting with Cllrs Field and Wade on the 31st January. |
| **10.** | **Finance:** Cllr Harland proposed, and Cllr Tull seconded the summary of income and expenditure at 10.1, 10.2 and 10.3 be accepted. All approved. Cllr Wade raised the question of the Recycling cost, and it was agreed SPC will continue to cover this. |
| **10.1** | **Incom**e   |  |  |  |  | | --- | --- | --- | --- | | **Ref** | **Who** | **What** | **Amount**  **£** | | 10.1.1 | Selsey Ladies FC | Pitch Hire | 70.00 | | 10.1.2 | Pink Rhys | Sports Field December 2022 | 60.00 | |  |  |  |  | |
| **10.2** | **Schedule of Account for Payment:**   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | |  |  |  |  | | --- | --- | --- | --- | | **Ref** | **Who** | **What** | **Amount**  **£** | | 10.2.1 | M H Kennedy & Son Ltd | Grass Cutting | 149.04 | | 10.2.2 | H B Collins | Grass Cutting | 370.80 | | 10.2.3 | Martin Mellodey | Fuel for Mower | 33.00 | | 10.2.4 | Business Stream | Wastewater SMRG Club | 73.08 | | 10.2.5 | Alison Colban | Salary December 2022 | 628.83 | | 10.2.6 | HMRC | Tax for AC | 157.00 | | 10.2.7 | Alison Colban | Expenses 17.11 to 21.12.22 | 49.81 | | 10.2.8 | T Gilbert | SMHall Cleaning Dec | 25.00 | | 10.2.9 | Unity Bank | Service Charge | 18.00 | | 10.2.10 | Martin Mellodey | Timpsons SMRG Keys | 12.00 | | 10.2.11 | CDC | Recycling Invoice | 10.50 | | 10.2.12 | Business Stream | SMRG Wastewater | 7.34 | | 10.2.13 | SCA | Selsey Ladies FC | 70.00 | | 10.2.14 | SCA | Pink PHYS | 50.00 | | |
| **11.** | **Regular Reports:** |
| **11.1** | CDALC – Cllr Field reported they were looking to having a standing committee to encourage attendance from north of Chichester. |
| **11.2** | Contingency Plan – Nothing to report from Cllr Field. |
| **12.** | **Highways** – Discussion ensued resulting in pushing for parishioners to respond with reminders sent to for the Parish Magazines to include in their next editions. Cllr Wade reported the Plan is almost ready to put forward and the Chairman suggested it be forwarded to Highways by the end of the financial year. The Clerk was asked to contact the Police for updates on recent accidents. Cllr Hall offered to forward to Cllr Wade Mr Hall’s papers in relation to SWAG, which he gratefully accepted. It was agreed this Plan is a natural progression of SWAG. |
| **13.** | **Manhood Wildlife & Heritage Group** |
| **13.1** | Florence Pond & Willow Glen Agreement. The Chairman thanked the Manhood Group for pruning the trees at the Recreational Ground. He confirmed there had been discussions between them regarding maintenance of these Ponds which is ongoing. |
| **13.2** | Fallen Tree Florence Pond – The Chairman confirmed a quote had been received for its removal subject to permission being granted from the owners of the Old Police House to use their lower drive which he will seek. Failing that Cllr Field confirmed the Church would be happy for the entrance to the Church Hall to be used although the Clerk had been informed it will cost slightly more. Cllr Lewis will speak to the Tree Consultant, but it was agreed to proceed with the quote. |
| **14.** | **Matters of Urgent Public Importance:** It was agreed to place concerns regarding Keynor Lane/Rookery Lane on the next Agenda and place a message in the Village Magazines highlighting the need for residents to maintain their properties and cut hedges. |
| **15.** | **Matters of Information** |
| **15.1** | **Mr Bedford** – it was agreed to contact Mr Kennedy to ask whether he would be able to plant the three trees currently residing in Mr Bedford’s Garden. Discussion ensued as to planting a tree for the King’s Coronation. No decision was made. |
| **15.2** | **Mr Moorey – Scams Presentation** – It was agreed to invite Mr Moorey to the Parish Meeting. |
| **15.3** | **Old Laptop** – After discussion it was agreed to pass it onto Cllr Monnington. |
| **16.** | **Requests for Future Agenda Items** – Cllr Hall requested the Village Sign. |
| **8.** | **Date of Next Meeting**: 15 February 2023 in the Parish ‘Rooms. Cllrs Mellodey & Monnington confirmed their absence for this meeting. |

Meeting ended 21.05 pm

Alison Colban, Parish Clerk, Sidlesham Parish Council